

Glaisdale Parish Council

Mr D. Palmer

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Dalegarth

The Green

Glaisdale

Whitby

North Yorkshire

YO21 2PW

MINUTES OF GLAISDALE PARISH COUNCIL MEETING held via Video Conferencing session on Thursday 18th June 2020.

PRESENT: Cllrs : RN, SWT (Chair), KA, NH, CP, MH,

APOLOGIES : Cllrs : CF

Period for public comment/participation (Max 15mins in total!) - No public presence.

DECLARATIONS OF INTEREST : None

1. MINUTES OF PREVIOUS MEETING were presented, approved and signed as a true record by Chair.
2. MATTERS ARISING FROM THE MINUTES
 - 2.1 Police reports – (none received since April.)
3. PLANNING
 - 3.1 Applications :
 - 3.1.1 NYM/2020/0216/FL - Application for erection of raised terrace decking (retrospective) at 24, High Terrace, Glaisdale. [03/04/20]
 - This application approved by NYMNPA since receipt by GPC. (Approval subject to conditions)
 - 3.1.2 NYM/2020/0191/FL - Application for alterations and extension to attached outbuilding to form additional living accommodation at Pennock House, New Road, Great Fryupdale, Lealholm. [30/03/20]
 - This application approved by NYMNPA since receipt by GPC. (Approval subject to conditions)
 - 3.2 Referrals

None Received
 - 3.3 Results :

None Received

Signed as a true record :(Chairman)

DATE :

4. FINANCE

4.1** Internal Audit process now complete. – Documents presented for approval :-

1. Internal Auditors report to council
 - **Internal Auditors report presented to council for approval and acceptance. No issues highlighted for members attention. Report proposed for acceptance by Cllr NH, seconded Cllr RN. All members in agreement. Report signed by Chair as approved.**
2. Annual Governance Statement for approval.
 - **Annual Governance Statement presented to council for approval and acceptance. No issues highlighted for members attention. Statement proposed for acceptance by Cllr CP, seconded Cllr KA. All members in agreement. Report signed by Chair as approved.**
3. Accounting Statements for approval.
 - **Accounting Statement presented to council for approval and acceptance. Statement proposed for acceptance by Cllr CP, seconded Cllr RN. All members in agreement. Report signed by Chair as approved.**
4. Certificate of Exemption statement.
 - **Certificate of Exemption Statement presented to council for approval and acceptance. Members agreed that GPC turnover was within the threshold for claiming exemption from review by external auditors. Certificate of Exemption Statement proposed for acceptance by Cllr RN, seconded Cllr CP. All members in agreement. Report signed by Chair as approved. Clerk to return the certificate to External Auditor and to publish all completed audit documents online and on GPC noticeboards.**

4.2* Invoice received from BHIB (Council Insurers) for renewal premium for GPC 2020/2021. insurance. Payment initiated through GPC online banking facility (as per special authority provided at March 2020 meeting- minute ref 4.4)

- **Noted - members advised - no objections raised.**

4.3* Invoice received from JJ Harrison Landscaping for grasscutting services provided at Lealholm on 27th April 2020. Payment initiated through GPC online banking facility (as per special authority provided at March 2020 meeting- minute ref 4.4)

- **Noted - members advised - no objections raised.**

4.4 Receipt of funds from SBC – Installment 1 20/21 precept and Installment 1 20/21 Model Agreement. Funds paid directly to GPC bank acc.

- **Noted - funds paid directly into GPC. Bank Acc.**

4.5* Automatic renewal notice received from UK2 for GPC web hosting account services. These payments taken from GPC bank via agreed direct debit arrangement. Payment taken on 21/05/20.

- **Noted - members advised - no objections raised.**

4.6** Parish seating maintenance contract was due for renewal this year but due to Corona Virus restrictions the normal quotation system was unable to be adhered to. To expedite necessary works Clerk has taken decision to extend the existing contract with the current contract holder for a further year (to be ratified by council at next available opportunity). Current contract holder informed to proceed with works according to 2020 maintenance schedule.

- Work now completed (22/05/20) invoice received from CE Featherstone. Payment due.
- **Members advised of this action and agreed that it was appropriate and expedient in the current circumstances. CE Featherstone has completed the necessary work as per the supplied schedule. Proposal to issue payment made Cllr NH, seconded Cllr KA. All members in agreement. Cheque 100121 issued in payment.**

4.7* GPC membership of YLCA due for renewal on 01/04/20. Clerk issued cheque 100120 in payment acting as second signatory. (As per special authority provided at March 2020 meeting- minute ref 4.4)

- **Noted - members advised - no objections raised.**

4.8 Notification - Purchase order received from NYCC for 2020 grass-cutting and weCed control measures.

- **Noted - members advised.**

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5. CORRESPONDENCE

5.1 Action / Reply

5.1.1 NYMNPA – Proposed woodland creation project details at Park House Farm and at Lowwood Lane/Mill Lane for Lealholm Estate.

- Noted - members advised - proposals to be studied by members and comments returned to Clerk to be passed to NYMNPA as comment by parish council.

5.2 Minutes & Reports

None Received.

5.3 For Information

5.3.1 Beggars Bridge incident – Misuse by off-road vehicles

- This incident was brought to members attention by a Glaisdale resident who believes that this misuse (driving of off-road vehicles over the bridge) is not acceptable and must not be allowed to pass without raising the matter with the appropriate bodies and demanding action be taken to prevent any re-occurrence.
- There are a number of local and national bodies with an interest in this structure - it is a scheduled monument (Historic England) and is a grade II listed building (NYMNPA) as well as being a popular tourist asset. The roadway over the bridge is classified as a bridleway with public right of way status (NYCC). The land on both approaches to the bridge is registered common land and as such comes under the administration of Danby Court Leet (Dawnay Estates).
- There is currently a single protruding stone set centrally into the roadway on the Glaisdale side of the bridge approaches. This was intended to prevent the sort of vehicle access currently under discussion but has obviously proven to be inadequate for modern 4x4 vehicles. It has been suggested that two similar stones be set into the approaches on each side of the bridge to provide a more effective barrier to vehicles while still allowing horses and pedestrians access to cross the bridge.
- As NYCC are charged with the maintenance of this bridleway access and Dawnay Estates are technically the owners of the structure. It is suggested that in the first instance a letter be sent to NYCC to request the suggested prevention measures be installed and for improved signage be installed to better advise the public of the restricted access permissions.

Newsletters received : None

Publications received : None

6. REPORTS OF MEETINGS ATTENDED - None attended

7. MATTERS OF INTEREST RAISED BY MEMBERS

7.1 Damaged fencing at Mitre Cottages, Glaisdale.

- Temporary barrier to be erected across dangerously insecure fencing at bridleway near Mitre Cottages.

7.2 Stepping stones at Rake Lane ford, Glaisdale.

- Stepping stones damaged at Rake Lane ford - NYMNPA to be requested to make urgent repairs.

8. DATE OF NEXT MEETING : Provisionally - Thursday 16th July 7.30pm in Robinson Institute, Glaisdale (subject to change).