

# Glaisdale Parish Council

Mr D. Palmer

Clerk to the Council

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Dalegarth

The Green

Glaisdale

Whitby

North Yorkshire

YO21 2PW

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## MINUTES OF GLAISDALE PARISH COUNCIL MEETING held via Video Conferencing session on Thursday 16<sup>th</sup> July 2020.

PRESENT: Cllrs : RN, NH (Chair), KA, CP, MH,

APOLOGIES : Cllrs : CF, SWT

Period for public comment/participation (Max 15mins in total!) - No public presence.

DECLARATIONS OF INTEREST : None

1. MINUTES OF PREVIOUS MEETING were presented, approved and signed as a true record by Chair.
  
2. MATTERS ARISING FROM THE MINUTES
  - 2.1 Police reports – (none received since April.)
    - Noted
  - 2.2 Beggars Bridge – Misuse by off road vehicles – update.
    - This issue has been passed to NYCC for action and Highways Area Manager, Richard Marr, has advised that in the longer term the stone bollards should be reinstated and enhanced where possible to prevent reoccurrence of the problem but that, in the meantime, NYCC Highways officers will see if more urgent action can be initiated to provide a quicker, if temporary, fix until proper solutions can be put in place.
  
3. PLANNING
  - 3.1 Applications :
    - 3.1.1 NYM/2020/0427/FL - Application for retention of agricultural livestock building together with new access (revised scheme to NYM/2019/0350/FL) at Lodge Farm, Common lane, Glaisdale.
      - Noted - No objections raised.
    - 3.1.2 NYM/2020/0307/FL - Application for alterations and construction of single storey rear extensions following demolition of existing garage and outbuildings at 2a Anglers Quarters, Glaisdale.
      - Noted - Cllr RN to visit site to determine connection between demolition and quoted alterations as application details are not clear.
  - 3.2 Referrals

None Received
  - 3.3 Results :

None Received

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Signed as a true record : .....(Chairman )

DATE : .....

## 4. FINANCE

- 4.1 Internal Audit process now complete. – Exemption Certificate sent to Auditors and ‘Exercise of Public Rights’ notices posted online and on all Glaisdale PC noticeboards. GPC website updated with audited accounts documents.
- **Noted**
- 4.2 Local Authority website accessibility requirements – decision required on way forward to ensure compliance with WCAG 2.1 AA standard (minimum). From September 2020 onwards. [Legal requirement]
- The current GPC website is not fully compliant with WCAG 2.1 AA standards and recent legislation now makes it a legal requirement for all Local Authority websites to be compliant to these standards as a minimum. The necessary changes need to be either in place by 1<sup>st</sup> Sept 2020 or at least the process needs to be under way with a published timescale for completion.
  - As the GPC website was created using html/css templates and custom re-coding using web authoring software which is now somewhat dated and difficult to use without significant man-hours being spent on the process, the Clerk has suggested that now is an ideal time to transfer the GPC web presence to a modern easy to use system which will ensure compliance into the future.
  - Members agreed that this action should be examined and costed with a view to outsourcing the work to a recognised provider familiar with Local Authority website demands. Clerk to obtain information and quotes for action.

## 5. CORRESPONDENCE

### 5.1 Action / Reply

- 5.1.1 Parking issues at Mitre Cottages – illegal parking on bridleway/common land areas.
- This issue has been brought to GPC attention by a resident of Mitre Cottages complaining that there are a number of vehicles parking along the fence line preventing access by pedestrians wishing to use the footpath at that location. This strip of land is actually Common Land, over which the footpath/bridleway passes.
  - Danby Court Leet are aware and intend to put up signage to indicate no parking is allowed. After discussion with Martin Foord, DCL Bailiff, he has agreed that GPC should write a letter for attaching to each offending vehicle advising of a limited period of grace to allow them to move their vehicles before enforcement action will be taken by DCL.
  - This action has been taken by GPC and we await developments.
- 5.1.2 Access issues at Beggars Bridge due to Network Rail works ongoing.
- The works ongoing at Beggars Bridge and the associated exclusion area attached to these works have prevented access to Beggars Bridge bridleway and have also erected security fencing which abuts the bridge itself. NYMNP planning enforcement officers have visited the site and insisted that access is maintained to the bridge throughout the period of the works and also that the proscribed distances are kept between the bridge structure and any security fencing erected, according to scheduled monument guidance.
- 5.1.3 Unrecorded rights of way over Common Land.
- A Glaisdale resident is involved in action to ensure all unrecorded public rights of way (RoW) should be identified and action taken to have them recorded on the Definitive Map (DM) so as to maintain those rights into the future.
  - There are two such RoW's within Glaisdale village which do not appear on the DM and which are in common use by villagers. On investigation both of these paths cross Common Land and as such, whether or not they are marked on the DM, the public have a right of access over them on foot.
  - Cllrs considered whether there was a need for greater access, eg by horse or vehicle traffic, and are of the opinion that this would not be desirable. Resident to be informed that the current access rights are adequate and that no action need be taken.
- 5.1.4 Repairs to damaged surface of Green at Houlsyke
- Resident of Houlsyke who wishes to improve the area of the Green outside her property, which has been damaged by careless parking/manoeuvring of vehicles belonging to the previous owner, has requested permission to make good the land by installing landscaping armour tiles and re seeding the area afterwards.

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- Members agreed that such landscaping solution would be acceptable only under strict conditions. The works should be of a prescribed nature and be implemented by a competent approved contractor. The longevity of the works should be guaranteed by the property owner concerned and also subsequent owners of the same property into the future. An agreement to this effect will need to be signed by both parties before works commence.

## 5.2 Minutes & Reports

None Received.

## 5.3 For Information

### 5.3.1 Highways works at Underhill, Glaisdale – road closure

- Noted.

Newsletters received : None

Publications received : None

## 6. REPORTS OF MEETINGS ATTENDED

### 6.1 Forthcoming devolution options meeting reported on by Cllr Pearson.

## 7. MATTERS OF INTEREST RAISED BY MEMBERS

### 7.1 Options for providing safe place for play/activity by village youth.

- Several options regarding use of Glaisdale Tennis court for additional recreation - (skateboard jumps etc) were discussed without conclusion.
- Use of area of land at Thorneywaite by young cyclists to create off road tracks has been curtailed by DCL Gamekeepers. Alternative places at which this activity could safely take place to be raised with Dawnay Estates in order to give this use some legitimacy.
- Potential use of vacant garth (if available) to allow creation of skatepark or similar uses.

## 8. DATE OF NEXT MEETING : 17<sup>th</sup> September 2020. (Robinson Institute or online - to be determined)

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Signed as a true record : .....(Chairman )

DATE : .....