

Glaisdale Parish Council

Mr D. Palmer

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Dalegarth

The Green

Glaisdale

Whitby

North Yorkshire

YO21 2PW

MINUTES OF GLAISDALE PARISH COUNCIL MEETING held at The Robinson Institute, Glaisdale, on Thursday 18th January 2018.

PRESENT: Cllrs : SW Thompson (Chair), N Hopwood, C Featherstone, C Pearson, R Norris.
C Hatch

Electors Present : None

APOLOGIES : Cllr M Foord

DECLARATIONS OF INTEREST MADE : None

Update from Colin Huby re the proposed affordable housing scheme at Lealholm.

- See results document appended to these minutes.

Period for public comment/participation (Max 15mins in total!)

- 1. MINUTES OF MEETINGS** Minutes for previous meeting were presented, agreed and signed as a true record.
- 2. MATTERS ARISING FROM THE MINUTES**
 - 2.1** Police reports.
 - PCSO Lewis attended this meeting to answer any queries relating to current police report for this area. No matters raised.
- 3. PLANNING**
 - 3.1 Applications :**
 - 3.1.1 NYM/2017/0873/NM** Application for non-material amendment to planning approval NYM/2016/0484/R3 to allow change in design of rock ramp from 3 groynes to 2 groynes at Glaisdale Ford, Glaisdale.
 - No objections raised.
 - 3.1.2 NYM/2017/0770/FL** Application in respect of variation of condition 1 of planning approval NYM/2012/0667/FL to allow the siting of mobile classroom for a further five years at Glaisdale Primary School, Glaisdale.
 - No objections raised.
 - 3.1.3 NYM/2018/0007/FL** Application for erection of timber garage/store at 1 Anglers Quarters, Glaisdale
 - No objections raised.

NYMNPA - Electronic Consultations proposals for implementation. Noted - to be monitored.

Signed as a true record :(Chairman)

DATE :

3.2 Referrals

None Received

3.3 Results :

None Received

4. FINANCE

4.1** Payment authority required for hire of Robinson Institute hall for meetings during 2018.

- **Invoice received for hire of Robinson Institute Hall throughout 2018. Payment proposed Cllr RN, seconded Cllr NH. All members in agreement. Cheque 100074 issued in payment.**

4.2** Payment authority required for hire of Church Rooms, Glaisdale for February meeting 2018.

- **Members advised of reservation made for hire of the Church Rooms, Glaisdale, to hold the February parish council meeting during the period of closure of the Robinson Institute. Payment authorisation proposed CllrCF, seconded Cllr NH. All members in agreement. Cheque 100077 pre authorised for payment on receipt of hire invoice.**

4.3 Notification of Verge cutting payments due from NYCC for 2018 season.

- **Noted.**

4.4 Letters of thanks received from Scarborough Citizens Advice Bureau for donation recently received from GPC.

- **Noted.**

4.5** Request received from Northumberland Theatre Company for funding support.

- **After due consideration members declined to offer support to this organisation which is not local and charges entry fees to its performances as any commercial enterprise would do. Members were of the opinion that entry fees should cover the running costs and should not be subsidised from limited local funding.**

4.6 Final Budget for approval - Glaisdale Parish Council for 2018/19 financial year.

- **Modifications to this budget were proposed to cover the cost of purchasing new IT equipment, necessary due to impending introduction of GDPR legislation in May of this year. Clerk to amend the figures and re-present the document for approval at the next meeting in February.**

4.7** Clerks expenses for Qtr 3 2017/18

- **Clerks expense for Qtr 3 2017/18 presented for approval and payment. Proposal to make payment made by Cllr RN, seconded Cllr CF. All members in agreement. Cheque 100075 issued in payment.**

4.8** Stationary consumables – payment approval for expenditure incurred.

- **Invoice received for payment of Stationary order received in January 2018 from Normans Business Solutions Ltd. Payment proposed Cllr CF, seconded Cllr RN. All members in agreement. Cheque 100073 issued in payment.**

4.9 NYMNPA Community Grant 2018/19 – impending end date for applications.

- **Noted.**

4.10 Payment authorisation required for renewal of GPC mapping service from Parish-Online.

- **Invoice received from Parish-Online for subscription renewal for GPC account for 2018/19 Proposal to make payment made by Cllr CF, seconded Cllr RN. All members in agreement. Cheque 100076 issued in payment.**

5. CORRESPONDENCE

5.1 Action / Reply

5.1.1 Houlsyke Green – Parking Issues.

- **Members advised of email correspondence received from Houlsyke resident advising that the surface of the green is being damaged by parking of cars outside properties fronting the Green and that this parking should be discouraged by the reinstating of the ‘No Parking’ sign which was present on the Green until recently and which is now dilapidated and unreadable.**

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- The Green is the property of this council and cars parked on the Green are present without any official permission to be there, but members recognise that there is a parking problem in Houlsyke and that the presence of these vehicles is understandable and they should be permitted to remain.
 - However, their presence on the Green does raise potential liability issues should any vehicle be damaged by the action of any third party. In order to prevent potential future claims for damages against the council it has been agreed that a new sign be erected advising that any vehicles parked on the Green do so entirely at their own risk, and that the council will not be held liable for any damage or loss.
 - Clerk to source the provision of a suitable sign and obtain quotation for supply.

5.2 Minutes & Reports

None Received.

5.3 For Information

5.3.1 Notification from NHS Hambleton, Richmondshire and Whitby re continuation of Outpatient services at Whitby Hospital

- **Noted.**

5.3.2 Forthcoming GDPR regulations – implications and impact assessment for Parish Councils.

- **Members advised of the forthcoming General Data protection Regulation (GDPR) and of the substantial implications and impact they will have on how the parish council manages and processes all personal data in its possession and processed by its officers and members.**
- **These regulations are a massive enhancement of the current Data Protection Act 1998 which all councils are operating under at present. The GDPR brings further tiers of control and regulation into the current regime and imparts some onerous and stringent changes to current operating methods. These changes have been introduced in a simple explanation to members imparted from sources such as NALC and YLCA, and, due to the complex nature of the changes to be introduced, and the currently incomplete understanding of what changes the legislation will require of the council and its officers and members, are subject to confirmation and modification over the coming months until the GDPR regulations become law on 28th May 2018.**
- **One implication which has been realised from information published by the Information Commissioners Office is that all data held by the council and subject to the GDPR regulations must be held securely and privately and may not be accessible to third parties without the consent of the information 'Owner'. For this reason it is not now advisable to hold any such data in systems open to access by third party individuals or organisations. This council utilises the personal computing facilities of the Clerk which are open also to other access (family and certain third party individuals!). This is not**

complicit with the requirements under the GDPR and means that all council held information will need to be moved to a unique computing device held for the sole use of the council. Members agreed that the Clerk should look in to sourcing a computer for the sole use of the council and its officers.

- There will be further information and clarification to come over the next few months and the Clerk will monitor any new requirements to be imposed and advise members accordingly.

Newsletters received :

Clerks & Councils Direct – January 2018 issue.

Publications received :

Other items of communication were received.

6 REPORTS OF MEETINGS ATTENDED

- Cllr CH reported on meeting of the PCC held recently relating to the future of the Church Rooms at Glaisdale. There is to be a public meeting held in the autumn at which it is hoped that various scenarios can be examined and a consensus be arrived at for the future of this facility which can guarantee its future.

7. MATTERS OF INTEREST RAISED BY MEMBERS

7.1 Highways Issues

- S24 (Glaisdale High Street) - not lit.
- Crash barrier alongside Lealholm Mill Lane damaged and ineffective.
- Birds-Mouth fencing next to gulley at bottom of Woodocks bank, Glaisdale - damaged.
- Ashley House & York House, Glaisdale - dangerous potholes at road edge (38R)

- 8. DATE OF NEXT MEETING : Will be on Thursday 15th February 2018, commencing at 7.30pm. and will be held at The Church Rooms, Glaisdale.**