

Glaisdale Parish Council

Mr D. Palmer

Clerk to the Council

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Dalegarth

The Green

Glaisdale

Whitby

North Yorkshire

YO21 2PW

MINUTES OF GLAISDALE PARISH COUNCIL MEETING held at The Robinson Institute, Glaisdale, on Thursday 20th February 2020.

PRESENT: Cllrs : RN, SWT (Chair), CF, NH, MH, KA

APOLOGIES : Cllrs : CP.

Members are reminded of the need to consider whether they have a personal or prejudicial interest to declare in relation to any item on this agenda. Any interest must be declared at the start of the meeting and, if the interest is deemed prejudicial, the member must withdraw from the meeting whilst the item is under discussion and must not take part in any decision making process in relation to that matter.

Period for public comment/participation (Max 15mins in total!)

DECLARATIONS OF INTEREST : None

1. MINUTES OF PREVIOUS MEETING were presented, approved and signed as a true record by Chair.
2. MATTERS ARISING FROM THE MINUTES
 - 2.1 Police reports – February 2020.
 - Noted
 - 2.2 2020 Parish Seat maintenance – schedules for action.
 - Distributed, awaiting returns for tender documents.
3. PLANNING
 - 3.1 Applications :
 - 3.1.1 NYM/2020/0023/FL - Application for installation 4 no. ground mounted pv solar panels at Bainley Bank Cottage, Great Fryupdale, Lealholm.
 - No Objections raised.
 - 3.2 Referrals / Amendments :
 - 3.2.1 NYM/2019/0659/FL - Application for use of land for storage of builders materials (mixed use with agriculture) (part retrospective) at Hall Garth Farm, Glaisdale.
 - No material change in GPC response to original application.

Signed as a true record :(Chairman)

DATE :

3.2.2 NYM/2019/0792/FL - Application for alterations, demolition of lean-to and construction of 2 storey side extension together with installation of 2 no. roof lights and replacement windows and doors at Birch Cottage, Lealholm Lane, Lealholm.

- Amended detail not supplied. No response offered.

3.3 Results :

None Received

4. FINANCE

4.1 HSBC Organisation Detail Confirmation update.

- Clerk advised members that this process, insisted upon by HSBC, has been completed by the Clerk but is subject to acceptance and verification by HSBC Bank.

4.2 Letter of thanks received from Glaisdale Village Fete committee re GPC funding donation.

- Noted.

4.3** Parish Online mapping service subscription invoice received for 2020.

- GPC mapping service provider subscription due for payment. Proposal to make payment made by Cllr CF, seconded Cllr NH. All members in agreement. Cheque 100118 issued in payment.

4.4 GPC admin computer software renewal completed for period to February 2022.

- As agreed at Jan 20 meeting (item 4.5, Jan 20 minutes) This software service has been renewed and is now valid for a further 2 years.

4.5 UK2 (GPC website hosting providers) confirmation of auto renewal of GPC domain name registration. (Zero cost incurred)

- Noted

4.6 Local Council Internal Audit service provider – availability information.

- Additional provider of Internal Audit services to Local and Parish Councils made known to GPC. Information to be held on file should GPC current auditor become unavailable in the future.

4.7 Glaisdale Parish notice boards, condition report - requires action in near future – discussion.

- Condition of PC noticeboards at Lealholm, Houlsyke and at Glaisdale are causing concern as to viability into the future. Lealholm board will require complete replacement and Boards at Glaisdale and Houlsyke will require maintenance attention. Clerk to obtain estimates for required work for presentation to a future meeting.

4.9** Hire of Robinson Institute for PC meetings during 2020 – invoice due.

- Members advised that, as yet, no invoice has been received from the Robinson Institute for 2020 series of council meetings. Cllr CF will expedite this with the R.I. secretary.

5. CORRESPONDENCE

5.1 Action / Reply

5.1.1 GPC employer pension duties. Re-enrolment & re-declaration staging dates information.

- Noted.

5.2 Minutes & Reports

None received

5.3 For Information

5.3.1 Community First Yorkshire volunteering information.

- Noted, information to be attached to notice boards for public information.

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Newsletters received :

None

Publications received :

None

Other items of communication were received.

6. REPORTS OF MEETINGS ATTENDED

None

7. MATTERS OF INTEREST RAISED BY MEMBERS

7.1 Highways Issues

- Numerous potholes throughout parish for attention.
- Streetlamps - No. 1 Thornhill View Glaisdale - Not lit.

8. DATE OF NEXT MEETING : Will be on Thursday 19th March 2020 commencing immediately after the Annual assembly, which starts at **7.00pm** and will be held at The Robinson Institute, Glaisdale.

Signed as a true record :(Chairman)

DATE :