

Glaisdale Parish Council

Mr D. Palmer

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Dalegarth

The Green

Glaisdale

Whitby

North Yorkshire

YO21 2PW

MINUTES OF GLAISDALE PARISH COUNCIL MEETING held at The Robinson Institute, Glaisdale, on Thursday 15th August 2019.

PRESENT: Cllrs : CF, RN, NH (Chair), KA, MH

APOLOGIES : Cllrs CP, SWT

DECLARATIONS OF INTEREST : Cllr CF - item 4.2, these minutes.

Members are reminded of the need to consider whether they have a personal or prejudicial interest to declare in relation to any item on this agenda. Any interest must be declared at the start of the meeting and, if the interest is deemed prejudicial, the member must withdraw from the meeting whilst the item is under discussion and must not take part in any decision making process in relation to that matter.

Period for public comment/participation (Max 15mins in total!)

1. MINUTES OF PREVIOUS MEETING were presented, approved and signed as a true record by Chair.
2. MATTERS ARISING FROM THE MINUTES
 - 2.1 Police reports – August 2019
 - NYP have indicated that there is no Police report for the parishes this month.
 3. PLANNING
 - 3.1 Applications :
 - 3.1.1 NYM/2019/0490/FL - Application for construction of single storey rear extension to replace existing conservatory at Trinket Wood, Lealholm.
 - No Objections raised.
 - 3.1.2 NYM/2019/0506/FL - Application for construction of single storey extension at Fryup Lodge, Fryupdale.
 - Application not reviewed - Cllr CP not present.
 - 3.2 Referrals / Amendments
 - 3.2.1 NYM/2019/0170/FL - Amended application for erection of general purpose agricultural building at Hall Garth Farm, Glaisdale.
 - No Objections raised.
 - 3.3 Results :

None Received

Signed as a true record :(Chairman)

DATE :

4. FINANCE

- 4.1** Invoice received from JJ Harrison Landscapes Ltd re grass-cutting works at Glaisdale & Lealholm during July (invoice 6473).
- Invoice 6473 received from JJ Harrison Landscapes Ltd re grass-cutting services for Glaisdale and Lealholm during July (2 cuts each area). Payment proposed Cllr RN, seconded Cllr CF. All members in agreement. Cheque 100106 issued in payment.
- 4.2** Invoice received from CE Featherstone re parish bench maintenance for 2019.
- Invoice 1322 received from CE Featherstone re parish bench maintenance throughout the parish. Payment proposed Cllr RN, seconded Cllr KA. All members in agreement. Cheque 100107 issued in payment.
- 4.3 Invoice received from Lexis Nexis. – 11th Edition Arnold Baker – ‘Local Council Administration’ – cost increased from £110.99 to £136.99 (incorrectly advised by YLCA/NALC info.)
- Invoice I0149489Q received from LexisNexis re purchase of 11th Edition ‘Arnold Baker’ Local Council Administration reference publication. Payment proposed Cllr CF, seconded Cllr RN. All members in agreement. Cheque 100104 issued in payment.
- 4.4 Estimate received from Moorland and Meadow re weed/bracken control at Glaisdale.
- **Noted** - recommendation to deal with bracken growth in September this year and for other unwanted vegetation in the spring/ early summer of 2020. Recommendation and associated costs accepted and Clerk to request these issues be dealt with as advised by Moorland & Meadow Restoration.
- 4.5** Invoice received from Cardiac Science for replacement consumables for CPad units (Houlsyke)
- Invoice 7364841 received from Cardiac Science Holdings re purchase of Powerheart G5 AED consumables (defibrillator spares). Payment proposed Cllr CF, seconded Cllr RN. All members in agreement. Cheque 100105 issued in payment.
- 4.6** Clerks Expenses Qtr 1 19/20 + Stationary consumables invoices (changes from authority received at July 19 meeting)
- Clerks expenses claim for qtrs. 4 (18/19) & 1 (19/20) plus stationary consumables purchased through Clerks personal account (see below**) submitted. Payment proposed Cllr RN, seconded Cllr CF. All members in agreement. Cheque 100108 issued in payment.
 - ** Although GPC nominally has an account with Normans Business Solutions (NBS) for the supply of stationary & consumable supplies, recent changes at NBS to both their web ordering systems and also their pricing structure for supplies likely to be needed by GPC will result in very uncompetitive costs and also difficult ordering processes. By using regular retail suppliers a cost saving of approx. 50% over using NBS can be achieved. Clerk has made the purchases via this channel but this entailed use of card payment via Clerks personal finances. This amount reclaimed through expenses listed on this claim.**
 - Members agreed to discontinue the use of NBS and for future purchases to be made from conventional retail sources.

5. CORRESPONDENCE

5.1 Action / Reply

- 5.1.1 Notification received from SBC re defective bench at stepping stones, Lealholm.
- **Noted** - this defect has already been dealt with through our regular inspection/repair process. Bench is now in safe, functioning condition.
- 5.1.2 NYCC stakeholder meeting re EV Railway/York Potash s106
- **Noted** - members will attend if possible.
- 5.1.3 Request for information received re WW2 military aircraft crash site from Mr Thompson of Eaglescliffe.
- This request received from interested member of the public and members asked if anyone with such local knowledge is known. Cllr Featherstone indicated that he knows of the crash site personally and agreed to pass on what information he could to Mr Thompson.
- 5.1.4 Glaisdale WI – Village improvement scheme – village entry signs improvements.
- Information received from Glaisdale WI re the proposed improvements and installation of new signage at the village ‘Gateway’ signs. Funding has now been sourced and manufacture of the new signs to begin soon. WI are requesting permission from GPC to proceed but GPC do not own these structures and have no control over their existence.

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- During the correspondence over this matter, it would appear that some misunderstanding as to the ownership of the original signs has appeared. The WI have been informed by NYCC that the signs are owned by GPC. This is not the case, the signs have never appeared on GPC Asset listings and were installed and have been maintained by YRDC (and later NYCC) since their original installation in the early '70s.

5.2 Minutes & Reports

None Received

5.3 For Information

- 5.3.1 Information received from NYCC Street Lighting regarding attaching of items onto street lighting columns.
- Noted - public to be made aware of this issue and of the correct process to gain approval for making such attachments.
- 5.3.2 NHS – Scarborough Hospital open Day.
- Noted.
- 5.3.3 Advance notice of approaching legislative requirements for all Local Authority websites regarding new accessibility requirements.
- From September 2020 ALL Local Authority websites will need to be compliant with W3 AAA requirements. This may entail considerable work to bring GPC website up to the required standard and Clerk is to look into Accessibility testing companies with a view to determining what work is needed exactly to become fully compliant. GPC site is currently approx. 70% compliant and what work is required will need to be determined and costed in good time.

Newsletters received :

None

Publications received :

None

Other items of communication were received.

6. REPORTS OF MEETINGS ATTENDED

None

Signed as a true record :(Chairman)

DATE :

7. MATTERS OF INTEREST RAISED BY MEMBERS

7.1 Highways Issues.

- Birdmouth fencing at culvert near to bottom of Woodocks Bank in Glaisdale is still not repaired.
- Birdmouth fencing at culvert bridge on Oakley Walls still not repaired.
- Large pothole on C1 highway between rail bridges requires urgent attention.

7.2 Danby Court Leet

- Several abandoned vehicles are present at Victoria Square, Glaisdale. Landowners to be informed and asked to initiate removal where possible.

8. DATE OF NEXT MEETING : Will be on Thursday 19th September 2019 commencing at 7.30pm and will be held at The Robinson Institute, Glaisdale.