

Glaisdale Parish Council

Mr D. Palmer

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MINUTES OF GLAISDALE PARISH COUNCIL MEETING held at The Robinson Institute, Glaisdale, on Thursday 21st May 2009.

PRESENT: Cllrs : JL Thompson (Chair), N Hopwood, SW Thompson, R Norris, P Thurlow.

APOLOGIES : Cllr M Foord, Cllr D W Flintoft C/Cllr WH Tindall

Declarations of Interest - Cllr N Hopwood declared interest in item 4.3 these minutes.

ELECTION OF OFFICERS

Chairman : Cllr J L Thompson proposed PT, seconded SWT, all in agreement.

V Chairman : Cllr S W Thompson proposed RN, seconded NH, all in agreement.

Treasurer : Cllr P Thurlow proposed RN, seconded NH, all in agreement.

1. **MINUTES OF MEETINGS** were presented, agreed and signed as a true record. All members in agreement

2. **MATTERS ARISING FROM THE MINUTES**

2.1 Affordable Housing in Glaisdale – Update.

- Members advised of information received from Colin Huby regarding the potential for development in Glaisdale. Contact has been made with the respective landowners of the sites identified and initial discussions are proving positive. Mr Huby has requested some time at the next Parish Council meeting to bring members up to date and to introduce Mr Ian Simpson of Sanctuary Housing who would be partners in the scheme. Councillors welcomed this news and agreed to issue an invitation to both Mr Huby and Mr Simpson to attend in advance of the next PC meeting at 7.00pm. Clerk to arrange.

2.2 SBC Parish Charter signing, revised venue.

- Members advised of communication received from SBC regarding an alternative date on offer for the signing of the Parish Charter. This alternative was not thought suitable to members and the original date/venue should be adhered to. Clerk to advise SBC accordingly.

3. **PLANNING**

3.1 **Applications :**

3.1.1 NYM/2009/0267/FL – Application for construction of two storey extension at Finkle House Farm, Great Fryupdale.

- Application supported.

Signed as a true record :(Chairman)

DATE :

- 3.1.2 NYM/2009/0287/FL & NYM/2009/0288/LB – Application for two storey side extension and alteration of existing dwelling to provide additional bedroom, utility kitchen and dining room at Quarry House Farm, Glaisdale.
- **Application supported.**

3.2 **Referrals:**

None

3.3 **Results :**

- 3.3.1 NYM/2009/0113/FL – Application for installation of 2no. roof mounted cowls on eastern elevation at Lealholm Community Primary School, Lealholm.
- **Permission Granted.**
- 3.3.2 NYM/2009/0068/FL - Application for conversion of store to bathroom including roof alteration to rear and construction of first floor balcony to south west elevation at The Thatched Cottage, Underhill, Glaisdale.
- **Permission Granted.**
- 3.3.3 NYM/2009/0079/FL – Application for construction of a single storey side extension for use as Annexe at The Croft, Lealholm.
- **Permission Granted.**
- 3.3.4 NYM/2008/0925/FL – Application for extension to existing bungalow to form single storey kitchen/dining area and craft workspace at Hillside, Underhill, Glaisdale.
- **Permission Granted.**

4. **FINANCE**

- 4.1 GPC Annual Return & Statement of Accounts documents for approval.
- **GPC annual accounts for 2008/9 have been prepared and completed by the Clerk/RFO and audited by the internal auditor and passed for approval. Accounts proposed for acceptance by Cllr RN, seconded Cllr NH, all in agreement.**
 - **Audit Effectiveness Review has been completed by Clerk/RFO, and Treasurer. The Internal Auditor has inspected the review and approved of its content and confirmed GPC's compliance. Review document proposed for acceptance by Cllr RN, seconded Cllr NH. Document signed by Chairman on behalf of council.**
 - **Accounts to be advertised publicly and prepared for external audit at Mazars.**
- 4.2 Estimates received for repainting of parish seats 2009.
- **Estimates received from C Bennison and R Hoggarth for repair and repainting of parish seats for 2009 season. Members agreed that as these were the only replies received then the work should be offered to these individuals accordingly. Both estimates represent good value and provide a reduction on last years spend on this requirement. Clerk to action.**
- 4.3 ** Request for funding – Esk Moors Active Ltd.
- **Members advised of request received from Esk Moors Active Ltd for funding support for this charities work in providing transport to disadvantaged residents of the upper Esk valley and surrounding communities. This organisation operates the 'Heather Hopper' minibus which provides transport to many groups and individuals who, for various reasons, cannot access public passenger services. Members agreed that this service is of great value to many in the parish of Glaisdale and should be supported. Proposal to donate the sum of £100 made by Cllr RN, seconded by Cllr SWT. All members in agreement. Cheque 100674 issued in payment.**
- 4.4 ** Rural Action Yorkshire (YRCC) subscription renewal.
- **Annual subscription to YRCC is now due - members agreed that the membership should be continued and proposal to renew made by Cllr RN, seconded Cllr PT, all in agreement. Cheque 100675 issued in payment.**

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- 4.5 ** Y & NY Playing Fields Association – subscription renewal.
- Annual subscription to Y& NY PFA is now due - members agreed that the membership should be continued and proposal to renew made by Cllr RN, seconded Cllr SWT, all in agreement. Cheque 100676 issued in payment.
- 4.6 Receipt of 2009 / 2010 precept – 1st instalment.
- **Noted - committed to accounts.**
- 4.7 ** Arnold Baker – Local Council Administration – 8th edition updates.
- Clerk requested that this publication be purchased for the council as the version currently owned by the council is many years out of date and lacks up to date information on many new statutes with which parish councils have to comply. Members agreed that this is an essential resource and that GPC should procure a copy forthwith. Cheque 100677 issued in payment.
- 4.8 SBC Model Area Agreement – Final document for approval - April 2010.
- Members advised of receipt of final copy of proposed new Model Agreement between SBC and GPC to be instigated from April 2010. The new agreement allows for the same functions as the current agreement but splits payment into two categories and two instalments. Clerk has requested SBC to revise the payments to better reflect the situation in Glaisdale Parish, ie that all payments should be made under Function 'D'. This has been agreed by SBC and a revised functions schedule issued. Members agreed to ratify this revised agreement and proposal to sign the document made by Cllr NH, seconded by Cllr RN. All members in agreement. Document signed by Chairman on behalf of council. SBC to be advised.

5. CORRESPONDENCE

5.1 Action / Reply

5.1.1 NYCC Review of Passenger Transport services – Home to School transport.

- NYCC have advised that this review process is now under way and are inviting comment and proposals from all strategic partners. The review covers all aspects of public transport which is funded or part funded by NYCC including Home to School transport ; Local bus services and Community based transport schemes. The review will focus on obtaining value for money and identifying areas for improvement to existing services as well as the potential to provide new services where demand can be proved. The response date for this phase of the exercise is 30th June and Members agreed to reflect on the issue, bringing any ideas to the June meeting for subsequent response.

5.1.2 EVRDC – Glaisdale Signal Box + surrounding land – enquiry.

- EVRDC have asked GPC for information on the owners of the land surrounding the old signal box at Glaisdale station. Their interest is in facilitating the use of the box by local business or individuals to enhance both the appearance and functionality of the station platform. The surrounding land would have to be included in any proposal to provide necessary access to service any such venture. Members concluded that EVRDC should be

put in touch with the owner of the land concerned and any further discussions conducted exclusively between these parties.

- 5.1.3 YLCA – Local control of Event based road closure procedures – enquiry.
- Members advised of enquiry received from YLCA regarding the potential of local organisations taking over the role of organising traffic control and road closure procedures when large events take place locally. The possibilities identified by YLCA are for local individuals/organisations to be trained to deal with such matters thereby saving the considerable expense of hiring a private company to do so. Councillors were of the opinion that most of the large events which take place locally do so without the necessity of closing roads and event organisers already have measures in place to control traffic movements on the days concerned. Accordingly members did not think that this suggestion had any serious merit for response.

5.2 Minutes & Reports

- 5.2.1 SBC – Transport Forum for Borough of Scarborough. July mtng.
- **Noted**
- 5.2.2 SBC – Scarborough Safety Council. March minutes.
- **Noted**
- 5.2.3 NYMNPA – Northern Area Parish Forum – May Agenda.
- **Noted**
- 5.2.4 Esk Valley Community Energy Group – Minutes April meeting.
- **Noted, minutes taken by Cllr NH for perusal.**

5.3 For Information

- 5.3.1 CE Electric – Power Cuts information leaflet + Priority phone line for vulnerable groups.
- **Noted**
- 5.3.2 Equality & Human Rights Commission – Public Sector duties – advice document.
- **Noted - the duties outlined within this document will have repercussions for GPC and may require new policies to be instigated. Clerk to take advice regarding the likely requirements and ramifications of this document for GPC.**
- 5.3.3 NYCC – Nomination list for Esk Valley division County Councillor.
- **Noted – To be displayed on parish notice boards**

Publications received :

Kompan – Play equipment brochure.

Newsletters received :

Country Air – Spring 2009

The Playing Field – Spring 2009

Other items of communication were received.

6. REPORTS OF MEETINGS ATTENDED

None attended.

7. MATTERS OF INTEREST RAISED BY MEMBERS

- 7.1 NYCC Highways issues.
- **Pothole on C1 between Houlsyke and Lealholm on outskirts of Houlsyke.**
 - **Some areas which are currently being resurfaced through NYCC are showing signs of poor adhesion - notably in Fryup. This appears to be a repeat of the problems experienced last year throughout this area and it appears no lessons have been learnt. C/Cllr WHT to be advised.**

8. **DATE OF NEXT MEETING : 7:30pm on Thursday 18th June 2009, which will be held at The Robinson Institute, Glaisdale.**